

Beechdale Nursery School

Attendance Policy

Essential information for parents
2022/23



Attending school is very important

Although attendance at Nursery school is not statutory, we encourage your child to attend school every day as this prepares your child for transition to school and establishes a regular routine from the very start of their education. Children who are regularly absent from school miss out on opportunities which can affect their life-long chances. At most Primary schools, the attendance target for each child is 97%.

Lateness



School starts at 8:30am/12.15pm for our 15hr children, 8.50am or 9.00am for our 30hr children.

At this time, your child goes straight into their key worker group for registration and an adult led activity for around twenty/thirty minutes. If they arrive late, they will miss valuable learning, as well as the opportunity to socialise with their friends and form relationships with staff.

If Your Child Is Absent You Must:



- Contact school on the first morning of absence, this can be done via telephone (01207 505752), email (beechdale@durhamlearning.net) or via a Class Dojo message to Mrs Harris.
- Keep school informed on a regular basis if your child is absent for a long period.

Failure to contact us will result in a phone call from Mrs Harris to establish why your child is absent. We have a duty of care to ensure all children are safe when not in school, along with monitoring any illnesses that are being transmitted such as chickenpox etc.

If your child is absent without reason for two days or more, Mrs Richardson our Family Support Advisor will contact you to discuss this. If we are unable to speak to you for five days or more, we will carry out a visit to the family home to discuss how we can support you with your child's attendance.

Holidays / Leave of Absence

Wherever possible, please take your child on holiday out of term time. Once your child moves to Primary school, parents are liable to receive a fine for holidays taken in the school term.

Every School Day Counts



Every Minute Counts

LATENESS = LOST LEARNING
(Figures below are calculated over a school year)

5 Minutes late each day	3 days lost!
10 Minutes late each day	6.5 days lost!
15 Minutes late each day	10 days lost!
20 Minutes late each day	13 days lost!
30 Minutes late each day	19 days lost!

**Be at the
classroom on
time and ready to
learn!**

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Help and Support

If you need help with attendance you must talk to school about it as soon as possible. You can speak to Mrs Graham, Mrs Richardson or Mrs Harris.

Contact Information

Please remember to contact us if your address or contact details change!